

**SAN DIEGO POLICE DEPARTMENT
PROCEDURE**

DATE: JULY 12, 2013

NUMBER: 5.20 – HUMAN RESOURCES

SUBJECT: ALPS (CAL-ID) RECOGNITION PROGRAM

RELATED POLICY: N/A

ORIGINATING DIVISION: LABORATORY

NEW PROCEDURE:

PROCEDURAL CHANGE:

SUPERSEDES: DP 5.20 – 04/05/2010

I. PURPOSE

This Department procedure outlines the Automated Latent Print System [ALPS (CAL-ID)] Recognition Program.

II. SCOPE

This procedure applies to all members of the Department.

III. BACKGROUND

The ALPS (CAL-ID) Recognition Program was established to recognize law enforcement personnel who obtain good quality latent prints. It is intended to stimulate attention and interest in processing evidence and crime scenes for latent prints.

IV. ELIGIBILITY

A. The following law enforcement personnel are eligible for receipt of an award:

1. Police Officers, Police Agents and Police Sergeants;
2. Detectives;
3. Crime Scene Specialists;

4. Criminalists;
 5. Laboratory Interns;
 6. Police Service Officers;
 7. Document Examiners; and,
 8. Police Department Interns and Volunteers.
- B. Eligibility for receipt of a recognition award requires processing and preserving a latent print, from evidence or a crime scene that results in the suspect's identification through the Automated Latent Print System [ALPS (CAL-ID)]. This is not to be confused with identifications that are made in cases in which an individual was identified after his/her name was submitted as a suspect.

V. AWARD CRITERIA

- A. To receive a lapel pin, eligible personnel must submit latent print evidence that results in the identification of four suspects through ALPS. The exceptions are Criminalists, Crime Scene Specialists, Laboratory Interns, and Document Examiners who must submit latent print evidence that results in the identification of six suspects through ALPS.
- B. To receive a pen desk set, with the ALPS logo laser engraved, four more additional suspect identifications or eight total identifications need to be established through ALPS. Criminalists, Crime Scene Specialists, Laboratory Interns, and Document Examiners must have a total of ten identifications through ALPS.
- C. To receive a plaque and one-day discretionary leave, two additional suspect identifications or ten total identifications need to be established through ALPS. Criminalists, Crime Scene Specialists, Laboratory Interns, and Document Examiners must have a total of twelve identifications through ALPS.
- D. If an individual is promoted, the criteria for his/her previous position are used to determine when an award is granted.

VI. TRACKING

- A. It shall be the responsibility of the Forensic Science Section to:
 1. Maintain a record of all personnel eligible for awards.

2. Notify commands when any of their personnel have fulfilled the necessary criteria to receive an award.
 3. Write a letter of recognition that will be submitted and maintained in the employee's divisional and permanent personnel records.
- B. The awards will be presented by the area commands to ensure proper recognition.

VII. EXCEPTIONS

The professional value of such recognition shall not be diluted by giving awards to dignitaries, visitors or others who have not earned them.