

**PROCEDURE
SAN DIEGO POLICE DEPARTMENT**

DATE: June 19, 2015

NUMBER: 2.03 – COMMUNICATIONS

SUBJECT: FINAL DISPOSITION CODES FOR USE IN THE
COMPUTER-AIDED DISPATCH SYSTEM

RELATED POLICY: N/A

ORIGINATING DIVISION: COMMUNICATIONS

NEW PROCEDURE:

PROCEDURAL CHANGE:

SUPERSEDES: DP 2.03 – 10/12/2012

I. PURPOSE

This Department procedure establishes guidelines for communicating and documenting final disposition codes for use in the Computer Aided Dispatch (CAD) System.

II. SCOPE

This procedure applies to all members of the Department.

III. BACKGROUND

The final disposition code for use by field units was devised in conjunction with the Computer Aided Dispatch System to meet several needs.

The primary reason for the code is to ensure accountability for dispatches made to field units. A second benefit is to augment information available to management. For example, it is possible to compare calls dispatched with their final dispositions to determine workload breakdown, etc.

The final disposition code allows for faster exchange of information between the field unit and the Communications Division, as well as informing other units in the area of the disposition of the call. If a unit is dispatched to take a report of a burglary and advises a

final disposition of "R" (report made), other field units will then be aware that a valid crime has occurred.

IV. DEFINITIONS

A. Description and explanation of general disposition codes to be used by field units:

"A"	Arrest made and reports to be submitted by the unit
"AB"	Arrest made, board and secure
"CAN"	Cancel
"DUP"	Duplicate call cross-referenced
"K"	No report required
"KB"	No report required, board and secure
"O"	Other investigation
"R"	Report made and will be submitted by the unit
"RB"	Report made, board and secure
"S"	Stolen vehicle
"U"	Unfounded
"W"	No dispatch or incident cancelled prior to dispatching a unit

Note: Occasionally, "special use" disposition codes will be defined for limited use by some commands to gain statistical information needed for command-specific projects or other studies.

V. PROCEDURE

All incidents must be cleared with a final disposition code. Either the primary unit or the last clearing unit shall provide the proper disposition code. The unit will give the dispatcher the code letter or use the MCT's case disposition command: C D/(Code letter).

In some instances, it will be necessary to include the beat number when closing a case. If this is necessary, either the dispatcher will notify the unit via the radio, or the CAD system will automatically notify the unit via the MCT. If the dispatcher must close a case, the field unit must give the dispatcher the beat number and disposition code via the radio. If the field unit enters the disposition via the MCT, the following case/beat disposition command will be used: C D/(Code letter) B/(Beat number).